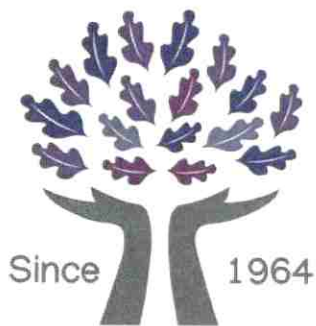


...Supporting, Equipping and Empowering everyone
to DO MORE and BE MORE



Purple  ak
Support

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MARCH 2024

Reg. Charity No. 1040832

Company Registration Number 2962601 (England and Wales)

TABLE OF CONTENTS

SECTION 1 - LEGAL AND ADMINSTRATIVE INFORMATION	4
SECTION 2 - TRUSTEES REPORT (INCLUDING DIRECTORS REPORT) FOR THE YEAR ENDING 31ST MARCH 2023	5
1. The Accounts, Objects, Public Benefit and Purpose	5
2. Structure, Governance and Management	6
3. Statement of Trustees Responsibilities	7
4. Aims and Achievements.	8
5. Treasurers Financial Review	10
6. Audit	11
SECTION 3 – INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF PURPLE OAK SUPPORT	12
1. Opinion	12
2. Basis for Opinion	12
3. Conclusions	12
4. Other Information	13
5. Opinions on Other Matters Prescribed by the Companies Act 2006	13
6. Matters on Which we are Required to Report by Exception	13
7. Responsibilities of the Trustees	14
8. Auditor's responsibilities for the audit of the financial statements	14
SECTION 4 – THE ACCOUNTS	17
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024	17
BALANCE SHEET AS AT 31ST MARCH 2024	18
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2024	19
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024	20
1. Accounting Policies	20
1.1 Accounting Convention	20
1.2 Going Concern	20
1.3 Incoming Resources	20
1.4 Resources Expended	21

1.5	Tangible Fixed Assets	21
1.6	Cash and Cash Equivalents	21
1.7	Employee Benefits	22
1.8	Retirement Benefits	22
1.9	Leases	22
1.10	Fund Accounting	22
2.	Critical Accounting Estimates and Judgements	22
3.	Donations and Legacies	22
4.	Charity activity income	23
5.	Other trading activities	23
6.	Raising Funds	23
7.	Charitable activities	24
8.	Support Costs	25
9.	Taxation	25
10.	Tangible Fixed Assets	26
11.	Debtors	26
12.	Creditors amounts falling due within one year	27
13.	Creditors amounts falling due after more than one year	27
14.	Loans and overdrafts	27
15.	Cash generated from operations	28
16.	Employees	28
17.	Trustees	29
18.	Related Party Transactions	29
19.	Retirement Benefit Schemes	29
20.	Restricted Funds	29
21.	Designated Funds	30
22.	Analysis of net assets between funds	31

SECTION 1 - LEGAL AND ADMINSTRATIVE INFORMATION

Trustees	Mrs Ann Woods – Chair Mr David Atkins Mr Philip Woods Mr Colin Woods – Treasurer Mrs Katherine Bird Mrs Amanda Parkin
Company Secretary	Mr Andrew Frost
Honorary President	Mrs Iris Andersen
Ambassadors	Mrs Iris Andersen Ms Vikki Cheshire
Executive Team	Mrs Lisa Rogers – Chief Executive Officer Mr Lee Roberts – Business Support Manager Mrs Amy Pegg – People Partner Mr Andrew Frost – Chief Financial Officer Ms Ami Turner – Registered Manager Children’s Services Mr Derek McCarthy – Operations Manager Adults Services
Charity Number	1040832
Company Number	02962601
Principal Address	The Wellington Centre 44 Winchester Road Andover Hampshire SP10 2EG

Auditor

Hysons Audit Services Ltd
14 London Street
Andover
Hampshire
SP10 2PA

Bankers

Lloyds
High Street
Andover
Hampshire
SP10 1NW

Solicitors

Talbot Walker
16 Bridge Street
Andover
Hampshire
SP101BJ

SECTION 2 - TRUSTEES REPORT (INCLUDING DIRECTORS REPORT) FOR THE YEAR ENDING 31ST MARCH 2024

1. The Accounts, Objects, Public Benefit and Purpose

The Accounts

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006, and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland(FRS 102)" (effective 1 January 2019)

Objects and Activities

Purple Oak Support (POS) is established for the public benefit and for general charitable purposes according to the laws of England and Wales and in particular, but not exclusively, for the promotion of equality, diversity, independence, and health of people with learning disabilities and their families.

Public Benefit Aims

In exercising relevant powers and duties, the Board of Trustees have considered Charity Commission guidance on public benefit. This report outlines how our performance during 2023/24 has benefited the public.

Our Purpose

POS exists to make this area a place where disabled people have the same opportunities as everyone else. We provide support, information and advice to our members and their families every year. We raise awareness of the issues that matter and with your support, we will keep driving positive change across the county. Our services include:

- Care and support - Delivery of care primarily to people with Learning Disabilities that include Domiciliary, Community and Supported Living.
- Charitable activities - Delivery of a community venue that is home to a range of social, sporting, and skills-based groups to aid people to be independent.
- Housing - Housing options for people with a learning disability enabling them to live independently.
- Campaigning - Raising awareness and advocating for people with a learning disability that need support to be heard or a voice to represent them.
- Children's Respite - Provision of overnight Short Breaks and Day Care for children and young people with additional needs.



2. Structure, Governance and Management

POS is a company limited by guarantee governed by its Memorandum and Articles of Association and registered in England and Wales - number 2962601. It is a charity, registered in accordance with the National Assistance Act 1948 and the Charities Act 1960. Its Charity number is 1040832.

Registered office: The Wellington Centre, Winchester Road, Andover, Hampshire, SP10 2EG

Trustees, Treasurer and Company Secretary

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mrs Ann Woods - Chair

Mr David Atkins

Mr Martyn Bullock- Vice Chair - Deceased 21 July 2024

Mr Philip Woods

Mr Colin Woods- Treasurer

Mrs Katherine Bird

Mrs Amanda Parkin

Recruitment and Requirements of Trustees

Prospective trustees, with the necessary skills or qualifications needed by the organisation e.g. Finance, HR, Legal, Business and Social Care skills, or the family/relative of an individual with learning disabilities will undertake a robust recruitment process, including the completion of a recruitment pack, a face to face interview and attending to shadow at a Board meetings. If the individual decides they would like to join the Board, the Board will take the decision on the suitability of the candidate and will vote on whether the candidate should be co-opted onto the Board and then recommended to the members for election at the next AGM.

Trustees are nominated to serve for two-year periods (which is staggered to ensure continuity) by subscribed members including the role of Chair and should be submitted a minimum of one week prior to the AGM and if necessary, a ballot is held.

None of the Trustees have any beneficial interest in the company.

All the Trustees are directors of the company and guarantee to contribute £1 in the event of a winding up.

All the Trustees must be subscribed members of POS.



3. Statement of Trustees Responsibilities

The Trustees, who are also the directors of Purple Oak Support for the purpose of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware;

- there is no relevant audit information of which the charitable company's auditor are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

4. Aims and Achievements

2023/2024 Strategic Aims

Having suffered a difficult last few months of the previous year, the focus for 2023 was to:

- continue to take action to bring the financial position under control
- Recover our regulatory rating for Care and Support from CQC back to a 'Good' position
- Maintain our additional services within Children's Respite and Day service provision
- Build on opportunities to raise funds through other sources including events and room hire within The Wellington Centre

Care and Support

This year continued as it ended with the ongoing challenges with our staffing levels and further investment required to our teams to ensure that we were in a good position for a future CQC inspection. We had changes to our senior team within the department and a programme of training and support provided to our front line managers. New roles including a Quality Assurance post was introduced to provide an independent voice which would feed into the action plans and improvements that were required. A new electronic system was sourced with the view to provide efficiencies within certain functions. Due to the continued turnover of staff, the benefits of this will not be seen until the 2024/25 year. Targets were not achieved within the care and support service, resulting in financial losses against the anticipated budget. No full inspection has yet taken place for this service.

Children's Respite Service

A mixed year for our Rainbow Corner service. Despite a very successful first 5 months, we didn't manage to maintain the increase in provision for families which we were striving for. With a 3 month closure following a tragic incident, our loss of income was further impacted with challenges in maintaining the staffing levels during a very difficult time for all involved. The year ended however with a full inspection by Ofsted resulting in a 'Good' rating to see us into the 2024/25 year with a solid foundation to build the team and services back up.

Maintaining Financial Performance

The loss that we are seeing this year is of course disappointing. We have worked closely with the local authority and fought hard for support where required and available. Our position is not unique to the sector, but we do have some power in influencing a positive turn around for the year ahead with a better understanding of our income and cost requirements.

Moving Forward

In a repeat from last year, we will continue to work to provide future financial sustainability. For this, we will need to ensure that ongoing increases in general staffing costs can be reflected in contract uplifts with major commissioners and/or an associated increase to other income to subsidise it where appropriate. We will review how we can



further utilise our assets to bring a positive outcome from both a financial and deliverable perspective.

Our relationship with local authorities continue to be built and strengthened through collaboration and transparent communication.

5. Treasurers Financial Review

2023/24 saw a year of a number of substantial financial challenges for Purple Oak Support which resulted in a significant loss of £212,034 in cash terms excluding depreciation, £285,791 including depreciation.

This year's figures compare with the significant surpluses which the organisation has generated over the last years:

- 2019/20 - £81,722 surplus before depreciation (£6,405 after depreciation)
- 2020/21 - £182,333 surplus before depreciation (£111,028 after depreciation)
- 2021/22 - £155,571 surplus before depreciation (£83,235 after depreciation)
- 2022/23 - £75,566 surplus before depreciation (£3,608 after depreciation)

The issues that caused the financial difficulties resulted principally from Rainbow Corner (our children's respite care centre) and our Hampshire County Council contracts for Adult Care Support Services. In addition, the cost-of-living crisis affected our ability to fundraise.

Following the sad death of a young person at Rainbow Corner, Ofsted suspended our registration which meant that no children were able to attend there for over 3 months. This is in line with their standard procedure to allow a thorough investigation to be carried out. Even though, as a result of the investigation, no fault was attributed to Purple Oak Support, that closure resulted in a loss of income in the region of £100,000.

The issues with the Hampshire County Council adult services contracts resulted from a number of factors - big increases in the National Minimum Wage not matched by increases in fee rates from Hampshire, continuing pressure on staff recruitment resulting in greater use of Agency Staff than anticipated.

We will continue to face similar significant challenges in 2024/25 including a big increase in the National Minimum Wage. We are in the process of reviewing all aspects of our delivery to try and ensure increased efficiency and have negotiated robustly with Hampshire on fee rates.

To date this year there has been an improvement in financial performance with performance to date in line with a break-even budget before depreciation.



6. Audit

The Auditor

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustee's Report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006.

The Trustee's Report was approved by the Board of Trustees.

Signed.....*Ann Woods*..... Dated.....*23/10/24*.....

Mrs Ann Woods
Chair

SECTION 3 – INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF PURPLE OAK SUPPORT

1. Opinion

We have audited the accounts of Purple Oak Support (the 'Charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

- In our opinion the accounts give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

2. Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

3. Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



4. Other Information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

5. Opinions on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees Report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Trustee's Report has been prepared in accordance with applicable legal requirements.

6. Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you, in our opinion;

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

7. Responsibilities of the Trustees

As explained more fully in the Statement of Trustees Responsibilities, the Trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

8. Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the Senior Statutory Auditor ensured that the engagement team collectively had the appropriate competence, capabilities, and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, Charities Act 2011, Charities SORP (FRS 102) and Financial Reporting Standard 102;



- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected, and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the charity's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

9. Use of Our Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and regulations made under that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Signed..... *C. Joyce* Dated..... *23/10/24*
...

**Mr Christopher Joyce FCCA (Senior Statutory Auditor)
for and on behalf of Hysons Audit Services Ltd**

**Chartered Accountants
Statutory Auditor**

SECTION 4 – THE ACCOUNTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<u>Income and endowments from:</u>						
Donations and Legacies	3	24,755			24,755	11,769
Charitable activities income	4	3,899,170	419,358		4,318,528	4,244,032
Other Trading Activities	5	40,967			40,967	52,182
Total Income		3,964,892	419,358	-	4,384,250	4,307,983
<u>Expenditure on:</u>						
Raising funds	6	48,653		-	48,653	1,986
Charitable activities	7	4,302,594	318,795		4,621,389	4,302,389
Total Resources Expended		4,351,247	318,795	-	4,670,042	4,304,375
Net Movement in Funds		(386,355)	100,563	-	(285,792)	3,608
Transfer between funds		(285,895)	285,895	-	-	-
Fund Balances 1 April 2023		859,242	1,697,471	6,161	2,562,874	2,559,266
Fund Balance 31 March 2024		186,992	2,083,929	6,161	2,277,082	2,562,874

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006

BALANCE SHEET AS AT 31 MARCH 2024

	Notes	£	2024 £	£	2023 £
Fixed Assets					
Tangible Assets	10		2,457,620		2,524,951
Current assets					
Debtors	11	512,814		515,659	
Cash at bank and in hand		65,414		160,045	
		<u>578,228</u>		<u>675,704</u>	
Creditors: Amounts falling due within one year	12	<u>(496,109)</u>		<u>(362,001)</u>	
Net Current Liabilities			<u>82,119</u>		<u>313,703</u>
Total Assets less Current Liabilities			<u>2,539,739</u>		<u>2,838,654</u>
Creditors: amounts falling due after more than one year	13		<u>(262,657)</u>		<u>(275,780)</u>
Net Assets			<u><u>2,277,082</u></u>		<u><u>2,562,874</u></u>
Income Funds					
Restricted Funds	20		6,161		6,161
Designated Funds	21	2,083,929		1,697,471	
General unrestricted funds		<u>186,992</u>		<u>859,242</u>	
			<u>2,270,921</u>		<u>2,556,713</u>
			<u><u>2,277,082</u></u>		<u><u>2,562,874</u></u>

The accounts were approved by the Trustees on

23/10/24

Ann Woods

Mrs Ann Woods - Chair
Trustee

Company Registration No. 02962601

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2024

	Notes	£	2024 £	£	2023 £
Cash Flows from operating activities					
Cash absorbed by operations	15		(75,675)		(46,011)
Investing activities					
Purchase of tangible fixed assets		(6,419)		(4,829)	
Proceeds on disposal of tangible fixed assets		0		0	
Net cash generated from investing activities			(6,419)		(4,829)
Financing activities					
Repayment of bank loans		(12,536)		(11,761)	
Net cash used in financing activities			(12,536)		(11,761)
Net increase/ (decrease) in cash and cash equivalents			(94,630)		(62,601)
Cash and cash equivalents at the beginning of the year			160,045		222,646
Cash and cash equivalents at the end of year			65,415		160,045
Relating to:					
Bank balances and short term deposits			65,415		160,045
Bank Balance / (overdraft)			0		0

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

1. Accounting Policies

Charity Information

Purple Oak Support is a company limited by guarantee governed by its Memorandum and Articles of Association and registered in England and Wales - number 2962601. It is a charity registered in accordance with the National Assistance Act 1948 and the Charities Act 1960. Its Charity number is 1040832.

1.1 Accounting Convention

The accounts have been prepared in accordance with the Charity's governing document, the Companies Act 2006, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)' and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The Charity is a Public Benefit Entity as defined by FRS 102.

- The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.
- The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going Concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Incoming Resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income resources from charitable activities are measured at the fair value of the consideration received or receivable and represent amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.4 Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and the costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective direct staff costs.

1.5 Tangible Fixed Assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. The costs of minor additions or those costing below £150 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land and buildings (including programme related)	2% Straight line
Fixtures, fittings, and equipment	20% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.6 Cash and Cash Equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.8 Retirement Benefits

The charity operates a defined contributions pension scheme, the assets of the scheme being held separately from the assets of the company. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.9 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight-line basis over the term of the relevant lease.

1.10 Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board of Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

2. Critical Accounting Estimates and Judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Donations and Legacies

	2024	2023
	£	£
Donations and Gifts	24,755	11,769

4 Charitable activity income

	Adult and childrens services	Client properties	Activities and clubs	Total 2024	Total 2023
	£	£	£	£	£
Sales within charitable activities	<u>3,724,673</u>	<u>174,497</u>	<u>419,358</u>	<u>4,318,528</u>	<u>4,244,032</u>
Analysis by fund					
Unrestricted funds	3,724,673	174,497		3,899,170	
Designated funds			419,358	419,358	
	<u>3,724,673</u>	<u>174,497</u>	<u>419,358</u>	<u>4,318,528</u>	
For the year ended 31 March 2023					
Unrestricted funds	3,708,454	156,019	371,922		4,236,395
Designated funds			7,637		7,637
	<u>3,708,454</u>	<u>156,019</u>	<u>379,559</u>		<u>4,244,032</u>

5 Other trading activities

	Unrestricted funds 2024	Unrestricted funds 2023
	£	£
Net gain on disposal of tangible fixed assets	0	0
Other income	0	0
Wellington Centre hire	40,967	52,182
	<u>40,967</u>	<u>52,182</u>

6 Raising Funds

	2024	2023
	£	£
<u>Fundraising and Publicity</u>		
Staging fundraising events	48,653	1,986
	<u>48,653</u>	<u>1,986</u>

7 Charitable activities

	Adult and childrens services		Client Properties		Activities and clubs		Wellington centre direct costs		Wellington centre support costs		Total 2024		Total 2023	
	£		£		£		£		£		£		£	
Staff Costs	3,611,047		3,498		252,862		32,467		302,748		4,202,622		3,846,873	
Depreciation and impairment							73,757				73,757		71,958	
Other Costs	45,458		94,544		(7,824)		50,236				182,414		242,190	
	3,656,505		98,042		245,038		156,460		302,748		4,458,793		4,161,021	
Share of support costs (see note 8)									158,036		158,036		136,658	
Share of Governance costs (see note 8)									4,560		4,560		4,710	
	3,656,505		98,042		245,038		156,460		465,344		4,621,389		4,302,389	
Analysis by fund														
Unrestricted funds	3,656,505		98,042				82,703		465,344		4,302,594			
Designated funds					245,038		73,757				318,795			
	3,656,505		98,042		245,038		156,460		465,344		4,621,389			
For the year ended 31 March 2023														
Unrestricted funds	3,505,243		108,008		65,495		72,775		414,332		4,165,853			
Designated funds					64,578		71,958				136,536			
	3,505,243		108,008		130,073		144,733		414,332		4,302,389			

8 Support costs

	Support costs £	Governance costs £	2024 £	2023 £
Aministration expenses	25,011		25,011	29,245
Legal and professional fees	0		0	383
External Services (IT, H&S and HR)	97,469		97,469	65,827
Bank Charges	(1,391)		(1,391)	1,709
Bank Interest	14,349		14,349	15,609
Insurance	23,882		23,882	18,619
Regulatory fees	3,165		3,165	35
Other Costs	(4,449)		(4,449)	5,231
Audit fees		4,560	4,560	4,710
	<u>158,036</u>	<u>4,560</u>	<u>162,596</u>	<u>141,368</u>

9 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and applied for charitable purposes.

10 Tangible Fixed Assets

	Freehold Land and Buildings (including programme related investments)	Fixtures, fittings and equipment	Total
	£	£	£
Cost			
At 1 April 2023	3,329,186	230,616	3,559,802
Additions	0	6,419	6,419
Disposals	0	0	0
At 31 March 2024	<u>3,329,186</u>	<u>237,035</u>	<u>3,566,221</u>
Depreciation and impairment			
At 1 April 2023	828,325	206,526	1,034,851
Depreciation in the year	66,574	7,176	73,750
Disposals	0	0	0
At 31 March 2024	<u>894,899</u>	<u>213,702</u>	<u>1,108,601</u>
Carrying Amount			
At 31 March 2024	<u>2,434,287</u>	<u>23,333</u>	<u>2,457,620</u>
At 31 March 2023	<u>2,500,861</u>	<u>24,090</u>	<u>2,524,951</u>

11 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade Debtors	231,465	217,872
Other Debtors	0	0
Prepayments and accrued income	281,349	297,787
	<u>512,814</u>	<u>515,659</u>

12 Creditors amounts falling due within one year

	Notes	2024	2023
		£	£
Bank Loans and overdrafts	14	13,175	12,588
Other taxation and social security		87,596	74,344
Trade creditors		84,512	57,828
Other creditors		160,893	124,738
Accruals and deferred income		149,933	92,503
		<u>496,109</u>	<u>362,001</u>

13 Creditors amounts falling due after more than one year

	Notes	2024	2023
		£	£
Bank Loans	14	<u>262,657</u>	<u>275,780</u>

14 Loans and overdrafts

	2024	2023
	£	£
Bank overdrafts	0	0
Bank Loans	<u>275,832</u>	<u>288,368</u>
	<u>275,832</u>	<u>288,368</u>
Payable within one year	13,175	12,588
Payable after one year	<u>262,657</u>	<u>275,780</u>
Due after 5 years	<u>202,409</u>	<u>234,107</u>

The long term loans are secured over by fixed charges over the assets of the company

The loan drawn down in July 2013 has a fixed interest rate of 4.73% and is repayable by monthly instalments until July 2038

15 Cash generated from operations

	2024	2023
	£	£
Surplus/(deficit) for the year	(285,791)	3,608
Adjustments for:		
Gain on disposal of tangible fixed assets	0	0
Depreciation and impairment of tangible fixed assets	73,757	71,958
Movements in working capital:		
Decrease/ (increase) in debtors	2,845	(247,217)
(Decrease) / increase in creditors	133,514	125,640
Cash absorbed by operations	(75,675)	(46,011)

16 Employees

Number of employees

	2024	2023
	Number	Number
Management and administration	28	28
Contracted services	132	136
Client properties	1	1
Activities and clubs	2	2
	<u>163</u>	<u>167</u>

Employment Costs

	2024	2023
	£	£
Wages and salaries	3,087,821	3,112,805
Social security costs	243,057	246,703
Other pension costs	98,021	96,782
	<u>3,428,899</u>	<u>3,456,290</u>

17. Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year, also no travelling expenses were claimed.

18. Related Party Transactions

Transactions with related parties

During the year, the charity entered into the following transactions with related parties:

During the year Purple Oak Support invoiced service users who were children of the charity's trustees a total of £75,539 (2023: £75,201) for care services, of which £7,308 (2023: £4,823) was outstanding at the balance sheet date.

19. Retirement Benefit Schemes

Defined Contributions Schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit and loss in respect of defined contribution schemes was £98,021 (2023: £96,782).

20. Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Movement in funds

	Balance at 1 April 2023	Incoming resources	Resources expended	Balance at 31 March 2024
	£	£	£	£
Trustees small grants	5,061	0	0	5,061
Garden furniture fund	1,100	0	0	1,100
	<u>6,161</u>	<u>0</u>	<u>0</u>	<u>6,161</u>

Trustees Small Grants Fund -

Fund to help members and their families requiring emergency funding.

Garden Furniture Fund - Funds raised to provide furniture in the outdoor area at The Wellington Centre.

21. Designated Funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Balance at 31 March 2024
	Balance at 1 April 2023	Transfer Between funds	Incoming resources	Resources expended	
	£		£	£	£
Bequests	0	49,440	3,406	(2,928)	49,918
Club funds	22,830		7,132	(25,210)	4,752
Property fund	1,650,551			(37,864)	1,612,687
Capital fund	24,090	236,455	408,820	(252,793)	416,572
	<u>1,697,471</u>	<u>285,895</u>	<u>419,358</u>	<u>(318,795)</u>	<u>2,083,929</u>

Club Funds-

Funds held for specific clubs run by Purple Oak Support

Property Fund-

This represents the book value of the Wellington centre land and buildings after the deduction of the bank loan.

Capital Fund-

This represents the depreciated value of fixtures and fittings, and equipment at the year end and the net contribution from activities.

Bequest-

This represents bequests left to the company and has been separated out for the first time in 2023/4. The opening balance was previously reported under unallocated funds.

22. Analysis of Net Assets Between Funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	545,779	1,911,841		2,457,620
Current assets / (liabilities)	(358,787)	434,744	6,161	82,118
Long term liabilities		(262,656)		(262,656)
	186,992	2,083,929	6,161	2,277,082